∞ rpWeaver

What is *rpWeaver*?

rpWeaver is a simple and versatile collaboration tool. The purpose is to weave a work role into a life and vice versa, so that both parties are in **clear agreement** about their **mutual accountabilities**. Doing so leads to *better results for the organization's strategy or agenda, and better work experiences for a person*.

A few examples of how you can utilize *rpWeaver:*

∞ To collaborate on the work role

∞ To define each party's accountabilities

∞ To instruct future expectations

∞ To prevent dangerous assumptions

∞ To achieve better organizational *AND* personal results/objectives

∞ To aid with onboarding

Opening rpWeaver: From your rpPaq dashboard, you can access a rpWeaver console *for every relationship in your dashboard*.

All icons will open a Weaver console with that person (in a new tab/window).

Person's Name	rpCamera	QR	rpMat	Weaver
Ava Branton Edit Relationship				🤝
Linden Barrantine Edit Relationship				⚒
Jason Goss Edit Relationship				↻ 4

Icons Key:

⚒ **Ready to begin.** Create a new proposal.

↻ 3 **Proposal(s)** ready for review.
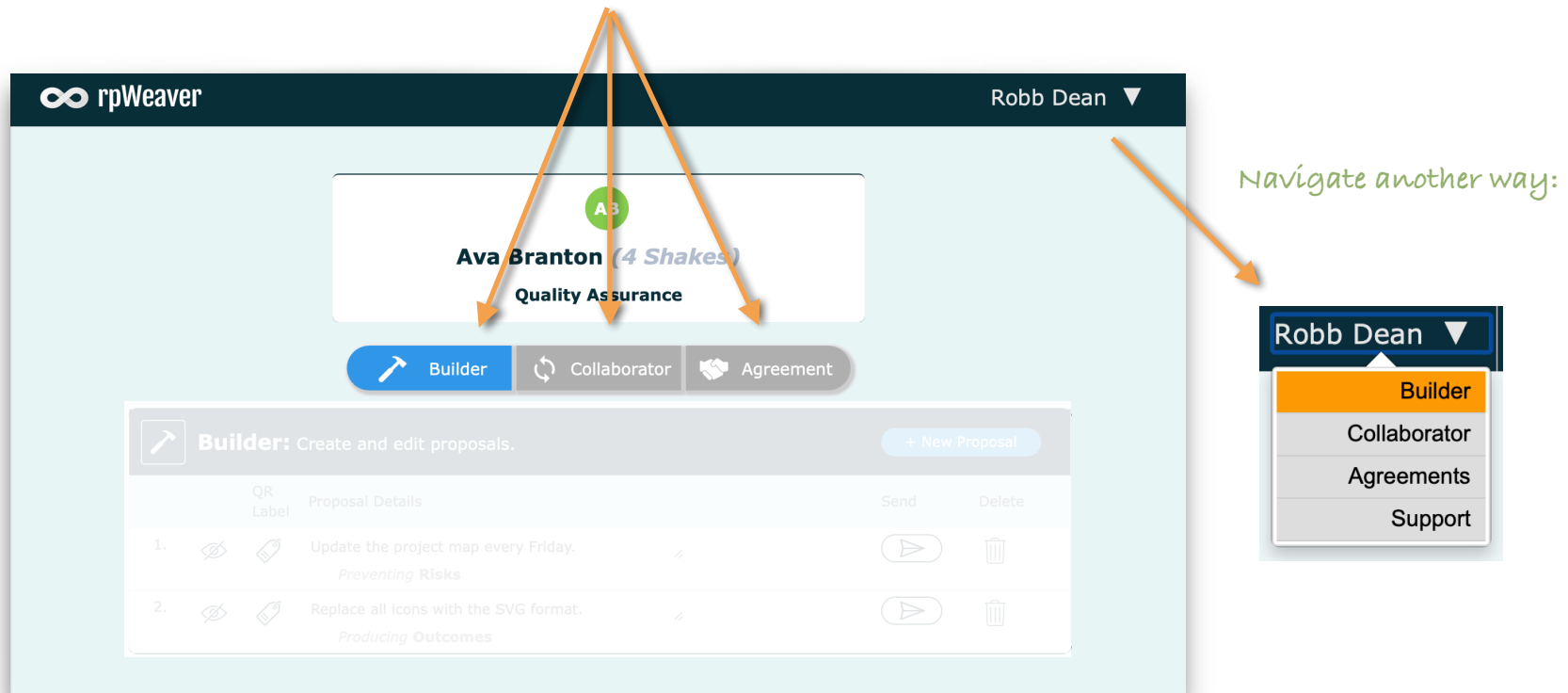
🤝 **In Agreement.** No outstanding proposals.

Clicking opens a new console (window) for that person...

rpWeaver is comprised of 3 basic components:

You can freely navigate between all 3, as needed.

Navigate another way:

1. Builder: *Create and edit proposals*

This is where each party enters their ***itemized*** proposals which they desire to be a part of the Agreement.
This includes any specific perspectives, needs, aversions, ideas, accountabilities, requirements, etc.

Add a
New Proposal

| | Builder | Collaborator | Agreement |

Builder: Create and edit proposals.   **+ New Proposal**

	QR Label	Proposal Details		Send	Delete
1.	👁 🏷	Update the project map every Friday. *Preventing* **Risks**		▷	🗑
2.	👁 🏷	Replace all icons with the SVG format. *Producing* **Outcomes**		▷	🗑

Not Visible- Items in the Builder are only visible to you, by default.

Optional QR Labels

Organizational
Producing **Outcomes**
Conserving **Resources**
Preventing **Risk**
Personal
Functional *Satisfaction*
Social *Satisfaction*
Life Effects *Satisfaction*
Flow

Send to Collaborator

When ready, **SEND** the Proposal. This will notify the other party via ***email*** and will update the appropriate ***icons*** in each parties dashboard.

Send To Collaborator

Send to the Collaborator and notify MG?
(the other party will receive an email and an alert icon in their rpDashboard.)

Cancel   Send

2. Collaborator: *Active proposals*

All proposals from both parties are combined and displayed for review. Initials indicate who submitted the proposal.

Set the status to agree, reject or request more info/dialog.

| | Builder | Collaborator | Agreement |

Collaborator: *Active proposals*

	Proposal Details	Shake	No Shake	Need more info/dialog
1.	RD Create weekly QA Reports			
2.	JG Telecommuting option every other Friday			(i)
3.	JG Yearly training conference	Shake	No Shake	
4.	JG New projection machine for presentations		No Shake	
5.	RD Monthly check-ins with all Vendors			

WHO submitted the proposal.

"**Shake**" ... indicating a "yes" or positive response to that item

"**No Shake**" ... indicating a "no" or negative response to that item

"**Need more info/dialog**" ... indicating that you seek to learn more about this item

3. Agreements

All active Agreements are displayed and steps archived for both parties' reference.

∞ rpWeaver   Robb Dean ▼

AB

Ava Branton *(4 Shakes)*

Quality Assurance

[🔨 Builder] [🔄 Collaborator] [🤝 **Agreement**]

🤝 **Agreements**

		Agreement Details		
1.	RD	Meeting project deadlines	🤝	4/22/2020
2.	AB	Sponsorship of online Project Management course	🤝	4/22/2020
3.	RD	Writing and reviewing testing plans	🤝	4/22/2020
4.	AB	Meet weekly to review my progress reports	🤝	4/23/2020

📜 **History (read only)**

On 06/22/2020 Ava Branton **added** "Support and hardware for remote work." to the collaborator

On 06/22/2020 Ava Branton marked Support and hardware for remote work." for editing

On 06/22/2020 Robb Dean marked "Support and hardware for remote work." as **no-shake**

On 06/18/2020 Robb Dean **shook** on "Support and hardware for remote work."

On 06/16/2020 Ava Branton **added** "Opportunities to work directly with end-users." to the collaborator

On 06/16/2020 Robb Dean marked "Opportunities to work directly with end-users." as **needing more dialog**

On 06/16/2020 Ava Branton **added** "Support and hardware for remote work." to the collaborator

Make Changes?

🗑️   ✏️

Delete   Edit   Cancel

Notifications & eMails

New Proposal, Accepted, Need Info, Rejected

★ **Support@rppaq.com <Support@rpPaq.com>**   📁 Inbox - Exchange   10:10 AM   Ⓢ

New rpWeaver Proposal

To: Relations Research

∞ rpWeaver

JG has submitted the following proposal:
"Test New Proposal Email"

Go To rpWeaver

If you have any questions or concerns, please e-mail: support@rppaq.com